

Ref.: \_\_\_\_\_ (for office use only)

T: 852 3153 4182  
F: 852 2894 9885

## **Professional Development Tutorship Programme** **Tutee Reply Form**

Please complete and return this form and fax to IMechE HK Office on 2894 9885.

### **1. Personal Details**

Title (Dr, Mr, Mrs, Ms)	Family or Surname	Forenames
Date Of Birth (DD/MM/YYYY)		IMechE Membership Number
Corresponding Address (full postal address)		Contact Telephone Numbers  Home  Mobile  Work  Fax
Email Address(es) :		
Please ensure you provide an email address as we will contact you by email whenever possible		
Are you currently on other training scheme such as HKIE Scheme 'A'?		Yes / No

### **2. Academic Qualifications**

Full name of university	Title of degree (e.g. BEng Mechanical Engineering)	Degree classification e.g. 2.2 (Hons)
Nature of course (e.g. full time, part-time, sandwich)	Date of admission to course (MM/YYYY)	Date of degree awarded (MM/YYYY)

### **3. Company details**

Organisation Name in Full	
Nature of business: (e.g. consultancy, manufacturing, or building services)	
Any IMechE Member in your company?  Yes / No	If yes, how many?

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**4. Industrial classification (please tick ONE)**

<input type="checkbox"/> Aerospace	<input type="checkbox"/> Defence	<input type="checkbox"/> Mining & Quarrying	<input type="checkbox"/> Shipping & General Insurance
<input type="checkbox"/> Army	<input type="checkbox"/> Industry Sys.	<input type="checkbox"/> National Health Service	<input type="checkbox"/> Steel
<input type="checkbox"/> Automobile Industry	<input type="checkbox"/> Environmental Man. Systems	<input type="checkbox"/> Nuclear Engineering	<input type="checkbox"/> Production/Drilling
<input type="checkbox"/> Bio-Medical	<input type="checkbox"/> Gas Industry	<input type="checkbox"/> Oil Industry & Offshore Engg	<input type="checkbox"/> Telecommunication
<input type="checkbox"/> Building Services	<input type="checkbox"/> Health & Safety Officers / Gov't	<input type="checkbox"/> Powergen/Non-Nuclear	<input type="checkbox"/> Water Industry
<input type="checkbox"/> Computers & IT in Eng.	<input type="checkbox"/> Inspectors & Engrs.	<input type="checkbox"/> Process Industries	<input type="checkbox"/> Other specialisations not listed
<input type="checkbox"/> Consulting Engineers/ Local Government	<input type="checkbox"/> Higher Education	<input type="checkbox"/> Railway Engineers	
<input type="checkbox"/> Control & Instrumentation	<input type="checkbox"/> Machine Tools	<input type="checkbox"/> Royal Navy	
	<input type="checkbox"/> Management Consultants	<input type="checkbox"/> Royal Air Force	
	<input type="checkbox"/> Manufacturing Industries		

**5. Data Protection Act**

The IMechE will hold your personal data (for example, your contact details, areas of engineering interest and details of your academic record and employment experience/history) on its computer database. This information may be accessed, retrieved and used by IMechE and its associates for normal administrative purposes (for example, processing your membership application/renewal and contacting you in respect of your membership), and conducting market research.

The IMechE may also periodically send you information on events, conferences and publications you may be interested in. If you do not wish to receive such information, please tick this box.

The IMechE may also provide your personal information to carefully selected third parties in order to provide you with information for non-IMEchE events, conferences, publications and various affinity benefits. Where possible, the information sent to you by third parties will be targeted to focus on your likely interests. However, if you do not wish to have your personal details to be used in this way, please tick this box

**6. Engagement – to be signed by applicant**

Please note, you will be terminated from tutorship programme if membership of IMechE is not maintained.

I agree to join the Professional Development Tutorship Programme, maintain IMechE membership and follow the laws and regulations of IMechE.

Signature of Applicant	Date
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**FOR IMECHE USE ONLY**

Date commenced tutorship programme:				
Annual Assessment reports	END YEAR 1	END YEAR 2	END YEAR 3	END YEAR 4